AUBURN URBAN DEVELOPMENT AUTHORITY REGULAR BUSINESS MEETING AGENDA

City Council Chambers, City Hall 1225 Lincoln Way, Auburn, CA 95603 June 8, 2009

(Immediately following 6:00 p.m. City Council Meeting)

Meeting facilities are accessible to persons with disabilities. Requests for Assistive Listening Devices or other considerations should be made through the City Clerk's Office at (530) 823-4211, Ext. #112

CALL TO ORDER ROLL CALL

1. Public Comment

This is the time provided so members of the audience may speak to the Authority on any item <u>not</u> on this agenda. Please make your comments as brief as possible. The Authority cannot act on items not included on this agenda; however, the items will be automatically referred to staff.

2. <u>AUDA Minutes</u>

Pages 3 - 8

By **MOTION** approve the minutes of April 13, 2009.

3. <u>Streetscape Phase 1 Project – Bid Award</u>

Pages 9 - 12

By **RESOLUTION** authorize the Director of Public Works to execute a construction contract with Cook Engineering for the Auburn Streetscape Phase 1 in an amount not to exceed \$2,227,378.62.

4. <u>Amendment to Agreement with Foothill Associates for Streetscape</u> Phase 1 Project

Pages 13 - 18

By **RESOLUTION** authorize the Executive Director to execute Addendum No. 6 to the consultant agreement with Foothill Associates for Construction Review and Administrative Services for the Auburn Urban Development Authority's Streetscape Project Phase 1 described in Exhibit A.

ADJOURNMENT

Materials related to an item on this Agenda submitted to the Authority after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 1225 Lincoln Way, Room 8, Auburn, CA 95603 during normal business hours.

AUBURN URBAN DEVELOPMENT AUTHORITY MINUTES April 13, 2009 REGULAR SESSION

The Regular Session of the Auburn Urban Development Authority was held in the Council Chambers, City Hall, 1225 Lincoln Way, Auburn, California on Monday, April 13, 2009 at 7:30 p.m. with Chair J. M. Holmes presiding and Secretary Joseph G.R. Labrie recording the minutes.

CALL TO ORDER

ROLL CALL:

Authority Members Present:

Keith Nesbitt, Kevin Hanley, Bill Kirby,

Bridgett Powers, J. M. Holmes

Authority Members Absent:

Staff Members Present: Authority Counsel Michael Colantuono, Public Works Director Jack Warren, Administrative Services/Finance Director Andy Heath, Community Development Director Will Wong, Fire Chief Mark D'Ambrogi, Administrative Manager Joanna Belanger, Police Chief Valerie Harris

1. Public Comment

2. Minutes

By **MOTION** approve the AUDA minutes of February 9, 2009. **MOTION**: **Nesbitt/Hanley/Approved 5:0**

3. <u>Auburn UDA Streetscape Project Phase 1 – CEQA and Permission to</u> Advertise

Public Works Director Warren advised Council of the recommended action to (1) find Phase 1 of the Streetscape project categorical exempt and (2) grant Public Works permission to advertise for bids for Phase 1 of the project. He explained that the staff report included a project schedule. He said, "If everything goes well, we will have a notice to proceed on June 1st."

Council questions and comments followed regarding cost, the exact area of Phase 1, an explanation of surface improvements, the relinquishment

of Highway 49 through Downtown Auburn, and the decision not to install round-abouts for vehicle traffic.

Harvey Roper, past president of the Downtown Business Association, commended the Council on an excellent plan for improvements to the business district.

Council Member Powers commended the community, City employees, the City Manager, and Council Member Nesbitt for work on the streetscape design. She said by Christmas there will be a live redwood Christmas tree in Central Square to celebrate.

Council Member Kirby also commended the Council. He stated that the streetscape will make a dramatic difference in both the Downtown and Old Town areas.

Council Member Hanley commented that the streetscape is part of the overall marketing plan. He said the Council suggested the utilization of the Endurance Capital theme in honor of all participating athletes in addition to Auburn's history.

- A. By **RESOLUTION 09-03** find the Auburn Streetscape Phase 1 categorically exempt from the California Environmental Quality Act (CEQA) per Section 15301 (Existing Facilities); Section 15302 (Replacement or Reconstruction); Section 15303 (New Construction); and Section 15304 (Minor Alterations to Land). **MOTION: Hanley/Nesbitt/Approved 5:0**
- B. By **MOTION** grant the Public Works Director permission to advertise the Auburn Streetscape Phase 1 for construction.

 MOTION: Hanley/Nesbitt/Approved 5:0

4. Parking Study

Community Development Director Will Wong introduced the final parking study conducted by Walker Parking Consultants. He said in addition to the recommendations, staff has been able to create baseline data for the parking area for Old Town and Downtown. He said staff will now be able to perform future parking counts to assist with parking management. Mr. Wong recommended that a meeting be held with the Old Town Business Association (OTBA) and the Downtown Business Association (DTBA) to review the implementation plan. He said that after the meetings staff would return to the Board with the proposed implementation plan.

Mark Linsenmayer, Walker Parking Consultants, said the original project involved four tasks: (1) analysis of parking demand (2) analysis of the

operating characteristics (3) analysis of land use regulations and (4) final document. He outlined the study area. He advised that the consultants tried to focus on the commercial areas, excluding some residential counts. He explained the counts and the heavily impacted areas. He explained the recommendations made in the written report. He said parking enforcement needs to be utilized to make certain the people adhere to the posted regulations.

Mayor Holmes asked about the recommendation to put parking under one department. He asked what department would be most appropriate. Mr. Linsenmayer said it is most often under the Police Department or the Public Works Department, but has worked effectively under the Finance Department. Mayor Holmes discussed with Mr. Linsenmayer an earlier report that indicated there was adequate parking for users of the Performing Arts Theater. Mr. Wong advised that the purpose of that study was to determine, prior to purchase of the theater, if enough parking was available in the area to make it a Performing Arts Center.

Council Member Hanley discussed with Mr. Linsenmayer the probable increase in demand for parking in the Streetscape area. Mr. Linsenmayer advised that new parking facilities either "comes in alongside or trails new development." He said some recommendations made by the Walker study will help with initial management of any additional parking that may be required.

Council Member Hanley asked Mr. Linsenmayer to explain what other cities have done incorrectly that would be considered a mistake to the parking solution. Mr. Linsenmayer said many municipalities ignore the situation until parking is not manageable. He said that is when parking consultants are retained. He said parking needs to be constantly monitored and managed.

Council Member Nesbitt asked how many days were studied to obtain the parking statics. Mr. Linsenmayer said peak weekends and weekdays. Mr. Wong advised that the staff recorded Tuesdays, Wednesdays and Saturdays. Council Member Nesbitt said he was disappointed that Friday afternoon was not included, especially during summer months. Council Member Nesbitt said he did not think that the ratios in areas where buildings are close together were adequate. He said the Council needs to seriously consider parking time limits. He said the City may want visitors to linger in the area for a longer period of time, wherein they are apt to make more purchases.

Council Member Powers asked if it was average for City-owned parking lots to be only ten percent of the available parking. Mr. Linsenmayer advised that the percentages depended upon where the boundaries were

drawn. He said it was difficult to say whether or not ten percent was a typical number or not. He said, with respect to the Streetscape, parking is derived from the amount of intensification of business uses. Mr. Wong advised that at this point we do not know if additional parking in the Streetscape area will be needed. He said flexibility in parking management must be maintained in order to make adjustments on an asneeded basis.

Council Member Powers asked what other cities do to implement a recommended parking plan. He said other some cities implement recommendations on meter rates and/or reduce time-limits, in an attempt to get parking off the street by increased turn-over, and to get the public into outlying lots.

Council Member Kirby asked about the reserved spaces. He said there is no enforcement on weekends or evenings. He asked how Mr. Linsenmayer would advocate for the City to pay for better enforcement, which is a large part of the recommendation. Mr. Linsenmayer said increased enforcement should pay for itself via fine review. He said, although that should not be the goal, it normally covers the cost of enforcement.

Mayor Holmes asked if staff would look at the Placerville parking structure, with respect to cost-recovery and organization, when it comes back with recommendations. Mr. Wong advised that the structure was built with economic development funds that are no longer available. He said the City would have to use redevelopment funds. Mr. Wong said he would provide the information requested when the item is brought back to the Council.

Brian Hayes stated that he has the only pay parking lot in Auburn. He said the money generated from that parking lot is used for charity work. Therefore, he advised, the fees are probably higher than normal. He said he has observed that in Old Town the merchants want to park in front of their establishments.

Brent Mascorro, property owner in Old Town, recently had a restaurant project approved by the Historic Design Review Commission. He said the majority of the parking problem is "a perception issue." He said it stands in the way of people wanting to walk a little farther. He said pedestrian friendly areas such as the streetscape, and bike racks, will encourage people to move away from their vehicle use.

Gary Moffett, Old Town business owner, said that he had high expectations for the study. He said OTBA has previously approached the City with parking suggestions and was asked to wait for the study to be

completed. He said the study has provided very few specific answers. He said the City paid far too much for the study. Mr. Moffett accused Walker Parking Consultants of providing standard language and recommendations, common to reports for other clients, in the study document for the City of Auburn.

Council Member Hanley mentioned that, according to the study, ten percent of the public stayed over four hours in one area and forty business customers could have used the parking spaces. He asked if there was a way to check to see if employees were using the spaces and work with the business owners to help resolve the issue. He said he agreed that there should be more lighting in the back parking lots.

Council Member Kirby stated that he agreed with Mr. Moffett that the cost of the study was high for the product produced. He said he was disappointed in study because the recommendations were not specific enough.

Council Member Nesbitt concurred. He said he did appreciate some of the recommendations, but that there really was nothing new learned from it. He said he cannot vote in favor of accepting the study "because it gives it more credibility than it deserves."

By **MOTION** accept the Parking Study completed by Walker Parking Consultants and direct staff to work with the business associations on getting their input on recommendations, and ask staff to come back to the City Council and make further recommendations on how to approve parking. **MOTION:** Hanley/Motion without a second was not addressed by the Council

City Attorney Colantuono advised Council on the effect of the motion. He said there is a contract with the consultant. He said whether or not the Council acted on the report, the "City is bound pay for the work that was done, consistently with the contract." He said that by accepting the report, the Council is simply stating that the work was done and that it should not be returned for additional study. He said the next step would be to decide what should be done in light of the report's recommendations.

Council Member Kirby said he could not vote on a motion that stated "accept the Parking Study." He said he would vote for a motion that stated the report was finished.

Council Member Hanley said that he did not understand the controversy. He said, although Council Members may be disappointed in the report, there is a contract in place. He said the Council has to proceed with

recommendations. He said it appeared that Council was not comfortable with the language of the motion. He said he was willing to change the language.

By **AMENDED MOTION** direct staff to work with the business associations, as a starting point with recommendations from the Walker study to add new ideas, when necessary, and bring those recommendations, following meetings with the business community, to the City Council. **MOTION:** Hanley/Powers/Approved 4:1 (No; Nesbitt)

ADJOURNMENT

Chair Holmes, without objection, adjourned the meeting at 9:20 p.m.

J. M. Holmes, Chair

Joseph G. R. Labrie, Secretary



Report to the Auburn Urban Development Authority

Action Item
Agenda Item No.

City Manager Approval

To:

Mayor and City Council Members

From:

Jack Warren, Director of Public Works/City Engineer

Bernie Schroeder, Engineering Division Manager

Date:

June 8, 2009

Subject:

Streetscape Phase 1 Project – Bid Award

The Issue

Shall the AUDA award the Auburn Streetscape Phase 1 Project to the lowest responsive bidder?

Conclusion and Recommendation

Staff recommends that the Auburn Urban Development Authority, **BY RESOLUTION**, authorize the Director of Public Works to execute a construction contract with Cook Engineering for the Auburn Streetscape Phase 1 in an amount not to exceed \$2,227,378.62.

Background

On April 13, 2009 the Auburn UDA authorized permission to advertise the project and on May 28, 2009 there was a bid opening. The Streetscape Project received seven (7); the bidders are as follows Cook Engineering of Rancho Cordova, CA in an amount of \$2,024,889.65 of followed by Westcon Construction of Newcastle, CA with a bid of \$2,069,906.55, Teichert Construction of Lincoln, CA with a bid of \$2,173,992.20, C&C Construction of Rocklin, CA with a bid of \$2,318,838.30, Maguire Hester of Oakland, CA with a bid of \$2,336,942.90, Gabe Mendez of Newcastle, CA with a bid of \$2,647,060.65 and Sierra Nevada Construction of Sparks, NV with a bid of \$3,143,857.00 All of the bids have been reviewed and Cook Engineering is considered the lowest responsible bidder.

Alternatives Available to Council; Implications of Alternatives

- 1. Accept Staff Recommendations
- 2. Take no action.

Fiscal Impact

The Preliminary Engineer's Estimate for the Streetscape Phase 1 was \$2,182,940.20. The contractor's bid for this project was \$2,024,889.65; however, pursuant to Resolution 92-50, the City Council shall award capital projects based on the lowest responsible bidder plus a 10% contingency. Therefore, the total award amount including the contingency shall not exceed the amount of \$2,227,378.62.

Funding for this project is out of the AUDA budget. The 2009-10 Proposed Budget allocated \$2,800,000 towards the Streetscape Phase 1 Project.

Attachments: Streetscape Phase 1 Project Construction Schedule/Streetscape Phase 1 Resolution to Award



Memorandum

City of Auburn Public Works Department

To: Jack Warren; Director of Public Works

From: Bernie Schröeder, Engineering Division Manager

Date: 4/22/09

Subject: Auburn AUDA Streetscape Phase I

No.	TASK	BEGIN	COMPLETION	LEAD
1	Review/Revise Bid Package	March 3, 2009	April 15, 2009	BKS
2	Environmental Review		April 1, 2009	Reg Murray
3	City Council Permission to Advertise		April 13, 2009	BKS
4	Staff report to City Manager		April 2, 2009	BKS
5	Notice to Contractors to paper		April 24, 2009	BKS
	Set 1st published date for April 29, 2009			
	Set 2nd published date for May 6, 2009			
	Set 3rd published date for May 13, 2009			
6	Pre-bid mtg: City Hall, 9;00 am		Thursday May 14, 2009	BKS/CB/KL
7	Bid Opening: City Hall, Room 8, 2:00 pm		May 28, 2009	BKS/KL
8	City Council Award of Project		June 8, 2009	
9	Staff report to City Manager		June 2, 2009	BKS
10	Tentative Notice to Proceed		June 15, 2009	BKS
11	Construction of Project (130 Working days)		December 14, 2009	
12	Project Complete		January 15, 2010	

RESOLUTION NO 09-

1	RESOLUTION NO. 03-
2	RESOLUTION TO AUTHORIZE THE AWARD OF BID TO COOK ENGINEERING
3	FOR CONSTRUCTION OF THE AUBURN STREETSCAPE PHASE 1 PROJECT
4 5	THE AUBURN URBAN DEVELOPMENT AUTHORITY DOES HEREBY RESOLVE:
6	That the Auburn Urban Development Authority does hereby authorize the
7	Director of Public Works to execute a construction contract with Cook
8	Engineering for the Auburn Streetscape Phase 1 Project in an amount not to
9	exceed \$2,227,378.62.
10	
11	DATED: June 8, 2009
12	J.M. Holmes, Chairman
13	ATTEST:
14	
15	Joseph G. R. Labrie, Secretary
16	·
17	I, Joseph G. R. Labrie, Secretary of the Auburn Urban Development
18	Authority, hereby certify that the foregoing resolution was duly passed at a regular session meeting of the Auburn Urban Development Authority held on
19	the 8 th day of June 2009 by the following vote on roll call:
20	Ayes:
21	Noes: Absent:
22	Absent.
23	Joseph G. R. Labrie, Secretary
24	
25	
26	

.



Report to the Auburn Urban Development Authority

Action Item
Agenda Item No.

City Manager Approval

To:

Mayor and City Council Members

From:

Jack Warren, Director of Public Works/City Engineer

Bernie Schroeder, Engineering Division Manager

Date:

June 8, 2009

Subject:

Amendment to Foothill's Agreement for Streetscape Phase 1 Project

The Issue

Shall the Authority authorize Addendum No. 6 to the Foothills Associate Agreement for the Streetscape Phase I Construction Review and Administration Services?

Conclusion and Recommendation

Staff recommends that the Board, by **RESOLUTION**, authorize the Executive Director to execute Addendum No. 6 to the consultant agreement with Foothill Associates for Construction Review and Administrative Services for the Auburn Urban Development Authority's Streetscape Project Phase 1 described in Exhibit A.

Background

In December 2007, the Authority authorized an agreement with Foothills Associates to prepare construction documents. As Phase I of the Streetscape Project has moved forward the need for additional scope of the project has ensued. In July 2008 Foothill Associates was awarded Amendment 3 and 4 by AUDA. Addendum No. 3 is a contract for identification of locating existing utilities (potholing) and the impact they have on the proposed streetscape project and Addendum No. 4 is a review and survey of Placer County Water Agency's current pipelines and service laterals in the area of design and designing the relocation of the existing waterline in the Phase I area. Addendum No. 4 is a reimbursable contract from Placer County Water Agency. There was a proposed Amendment No. 5 that was not executed as the proposed work was completed by City Staff. The proposed Amendment No. 6 is for professional services related directly to the final bidding phase and the construction phase of the project. Specifically, it includes effort for responding to contractors questions at bid time and preparation of addendum of the plans and specifications, pre-construction meetings, review of design and material submittals, as built drawings and other necessary project management related services.

The Phase I of the Streetscape Project includes the realignment of the intersection of Central Square and the creation of a new public plaza in the northwest corner of that intersection. This outdoor space will include landscaping, seating areas, fountain, and the location for a substantial public art piece.

Alternatives Available to Council; Implications of Alternatives

- 1. Accept Staff Recommendations
- 2. Take no action.
- 3. Modify the scope of work

Fiscal Impact

The cost for Addendum No. 6 is an hourly rate not to exceed \$55,970. The supplemental services portion of the Exhibit A described as an Optional task is not being executed at this time pending City Staff allocation and availability. The AUDA budget proposal incorporates the Streetscape Project.

Attachment:

Addendum No. 6 Resolution



ENVIRONMENTAL CONSULTING ◆ PLANNING ◆ LANDSCAPE ARCHITECTURE

SCOPE OF WORK - Not To Exceed

MAY 11, 2009 REVISED JUNE 2, 2009

CLIENT:	WITH:		
Robert Richardson	City of Auburn		
FROM: Meredith Branstad	PROJECT: Auburn UDA Streetscape Phase 1 Construction Documents (Addendum No. 6)		

TASK	DESCRIPTION	Cost
One:	Landscape Construction Review and Administration Foothill Associates will assist the Auburn UDA with getting plans out to bid, respond to pre-bid questions from prospective bidders, and prepare correlating plan addendums. After bids are received, Foothill Associates can, at the UDA's discretion, review and analyze the bids, check contractor references, and make a recommendation to the UDA regarding award of construction contracts. Foothill Associates will attend one (1) pre-construction meeting at City Hall or at the project site. Foothill Associates will evaluate submittals according to plans and specifications prepared for the project. Submittals will be accepted, approved with modifications, or rejected and sent back to the contractor with a copy to the UDA. This submittal review does not include time for review of electrical components of the plans and specifications. Additional time for submittal reviews will be available on a time and materials basis or for an additional fixed fee amount. Foothill Associates will provide construction review services, review contract change orders, respond to field questions and requests for information, and direct production of as-built plans in accordance with the following estimated hours of labor by task:	\$12,600
	52 hours of bidding assistance 8 hours of RFI/plan addendum preparation 8 hours of submittal review 28 hours of construction meetings and/or site visits 12 hours in change order preparation	
	Additional time for construction review services will be available on a time and materials basis or for an additional fixed fee amount.	
Two:	Civil Construction Review and Administration BEN EN will assist Foothill Associates and the City in responding to pre-bid questions from prospective bidders. After construction contract is awarded, BEN EN will attend one (1) pre-construction meeting at the City.	\$8,990
	BEN EN will review up to five (5) shop drawing submittals related to improvements shown on the civil construction drawings. BEN EN will	

	evaluate submittals according to plans and specifications prepared for the project. Submittals will be accepted, approved with modifications, or rejected and sent back to the contractor with a copy to the City. BEN EN will also provide engineering responses to Contractor Requests for Information (RFIs) as construction proceeds up to a maximum of five (5) RFIs.	
	BEN EN will assist Foothill Associates to provide construction assistance. Review contract change orders, visit construction site, assist in resolving issues, and respond to requests for information.	
	Deliverables: One pre-construction meeting, review of proposed change orders and up to 5 Responses to RFIs, 5 Shop Drawing Reviews, and 5 Site Visits.	. ,
Three:	PCWA Civil Construction Administration BEN EN will work with the Contractor, City and PCWA to coordinate and schedule work with up to five (5) site visits. BEN EN will provide engineering response to Contractor Requests for Information (RFIs) as construction proceeds up to a maximum of four (4) RFIs. BEN EN will also provide record drawings from contractor and inspector notes.	\$2,200
	Deliverables: Up to 5 Responses to RFIs, up to 5 Site Visits, and Record Drawings.	•
Four:	PCWA Pipeline Design BEN EN will design the additional 130 linear feet (LF) of pipeline to the project limits (See Exhibit A□1). Plan sheets and bid documents will be updated accordingly.	\$1,350
	Deliverables: Design of up to 130 LF of additional water pipeline.	
Five:	Electrical Engineering Surface Improvements Construction Administration Under the direction of Foothill Associates, Ken Rubitsky & Associates (KRAA) will extend services for electrical engineering construction administration for surface improvements.	\$2,200
	One (1) site observation visit of the successful Contractor's work and progress pertaining to the electrical systems will be made by KRAA during the construction as required and upon request.	
Six:	Project Management Other project management related tasks shall be provided as necessary to effectively and efficiently facilitate the project from inception to completion, including project coordination with in-house staff and other consultants, monitoring the project schedule and budget, and communication with the Auburn UDA. Any additional meeting(s) required beyond those described above (One meeting for Task 1) will be billed on a time and material basis.	\$7,100

Reimbursable Expenses	\$9,700
Expenses will be reimbursed to Foothill Associates as required in order to complete work including, photocopies, plan or map printing, mailing, compact disks, and color printing for the tasks described above. Foothill Associates and other consultants are providing all reimbursables on a time and materials basis.	
 As-Built Drawings	\$11,830
As-built drawings will be prepared on a time and materials not to exceed basis as follows:	
Foothill Associates – 32 hours	
Bennett Engineering – 26 hours	•
Fehr and Peers – 14 hours	
KRA – 16 hours	:
Michael Kent Murphy – 2 hours	
Turley and Associates – 3 hours	
 TOTAL:	\$55,970

Optional	Supplemental Construction Administration Services	\$30,160
Task:	Foothill Associates will provide ten (10) hours per week of supplemental construction administration services by a licensed Landscape Architect for the anticipated twenty-six (26) week project duration to assist City staff as needed. Reimbursable expenses associated with this service will be charged on a time and materials basis.	

Assumptions:

- Any services additional to those specifically included herein such as the services to
 complete, revise, or gather base data; services of environmental scientists and/or others
 not specifically described herein shall be provided as extra service on the basis of time
 and expenses or at an agreed upon additional fixed fee amount.
- Should Foothill Associates be required to cease work on this project at the request of the City of Auburn for more than 45 days, we reserve the right to renegotiate our fees for the remaining work.
- The preceding fee estimate assumes that reimbursable expenses necessary for the performance of the services listed in the attached scope of work will be paid for in addition to the amount shown. The amount included in the price shown above is our best estimate at the time of scope preparation and is only an estimate.

27